

Computer Lab Routines Planner

Student pages · print and hand out

LAB RULES WALL POSTER

PRINT & POST

Print this page, write your attention signal in the box, and post it where every student can see it from their station.

OUR ATTENTION SIGNAL (WRITE IT BIG)

The top 5 lab rules

1 · SCREENS DOWN ON THE SIGNAL

Signal called means hands off, screens down, eyes up. Every time.

2 · TASK ON SCREEN, ALWAYS

The assigned work stays up and ready to show. No games, no side tabs.

3 · ASK THREE, THEN ME

Try it, check the board, ask a neighbor. Then raise your hand.

4 · CARE FOR THE MACHINE

Gentle hands, no food or drink at the keyboard, report problems.

5 · SHUT DOWN CLEAN

Save, log off, coil headphones, push in your chair before you leave.